

Central Virginia Metropolitan Planning Organization
Bedford Welcome Center
816 Burks Hill Road
April 17, 2008
4:15 p.m.

Please Note Change in Meeting
Time.

AGENDA

1. Call to Order.....Harold Swisher, Chairman
2. Approval of the January 31, 2008 Meeting Minutes.....Harold Swisher, Chairman
3. Consideration of Approving the Central Virginia Metropolitan Planning Organization's
Unified Planning Work Program (UPWP)
.....Bob White, Deputy Director
4. Consideration of Supporting the Central Virginia Area Agency of Aging (CVAAA)
Request for Capital Assistance.....Bob White, Deputy Director
5. Matters from the Members.....All
6. Adjournment.....Harold Swisher, Chairman
7. Informational Items.....All

The next meeting of the CVMPO is July 31, 2008

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION
(CVMPO)
April 17, 2008

Executive Director's Report

1. Call to Order.
2. Approval of the January 31, 2008 Meeting Minutes.

See attachment 2.

The minutes of the January 31, 2008 meeting of the CVMPO are attached for consideration and approval.

Recommendation: The staff recommends the CVMPO approve the attached minutes.

3. Consideration of Approving the Central Virginia Metropolitan Planning Organization's Unified Planning Work Program (UPWP).

See attachments 3a, 3b, and 3c.

The Central Virginia Metropolitan Planning Organization's Unified Planning Work Program (UPWP) for Fiscal Year 2009 is presented for the member's consideration and approval. The UPWP is the document that will guide the staff activities for the coming fiscal year.

Projects of note in the UPWP include continuing assistance to the City of Lynchburg with its master transportation planning activities, updating the CVMPO's bike plan, assisting the Town of Amherst with developing its transportation element of its comprehensive plan, and an emphasis on pedestrian planning activities.

The Transportation Technical Committee (TTC) has reviewed and recommends the UPWP to be adopted. Two resolutions are needed for approval of this document: one resolution is for the Virginia Department of Transportation (VDOT) and the Federal Highway Administration (FHWA); the second resolution is for the Virginia Department of Rail and Transportation (DRPT) and the Federal Transit Administration (FTA).

Recommendation: The staff recommends the CVMPO approve the resolutions adopting the UPWP for Fiscal Year 2009.

4. Consideration of Supporting the Central Virginia Area Agency of Aging's (CVAAA) Request for Capital Assistance.

See attachment 4.

The Central Virginia Area Agency on Aging (CVAAA) is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 program to purchase transportation equipment. As part of the application process, CVAAA is required to request the support of the CVMPO in including this item in the Central Virginia Transportation Improvement Program.

CVAAA is requesting funding to purchase two handicapped accessible mini-vans and three 9-passenger center aisle vans with lifts. The total cost is approximately \$176,000. The federal grant is for eighty percent of the total cost with the agency responsible for the twenty percent balance.

The equipment will increase and replace rolling stock that currently provides demand responsive transportation for elderly and disabled clients.

The TTC has reviewed and recommends the CVMPO approve the attached resolution.

Recommendation: The staff recommends the CVMPO approve the resolution supporting CVAAA's funding request.

5. Matters from the Members.

6. Adjournment-The next meeting of the CVMPO is May 15, 2008

7. Informational Items.

See attachment 7.

The attached list identifies Transportation Improvement (TIP) amendments and adjustments accomplished over the last year and beyond. The amendments have been approved by the CVMPO. The adjustments have been approved by staff in accordance with the CVMPO TIP Adjustment Agreement, dated July 21, 2005. These projects do not require CVMPO approval since they are not new projects, but rather are projects that have adjustments made primarily to their funding stream or schedule.

Draft

MINUTES

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION

Bank of the James 8th floor conference room

January 31, 2008

4:00 p.m.

MEMBERS PRESENT

Rob Cary.....VDOT Lynchburg District
 Eddie Gunter, Jr.....Campbell County
 Kathleen Guzi.....Bedford County
 Jack Hobbs.....Amherst Town
 Will Mays.....Amherst County
 Kim Payne.....Lynchburg City
 John Sharp.....Bedford County
 Cliff Tweedy (David Laurrell).....Campbell County

MEMBERS ABSENT

Joan Foster.....Lynchburg City
 Harold Swisher.....Amherst Town
 Rodney Taylor.....Amherst County

OTHERS PRESENT

Michael Carroll.....GLTC
 Bob White.....Local Government Council
 Gary Christie.....Local Government Council
 Marjorie Gilley.....Local Government Council
 Unwanna Dabney.....FHWA
 Jeff Kessler.....VDOT Lynchburg District
 Robert Hofrichter.....VDOT
 Ken Wright.....VDOT
 Don Austin.....VDOT
 Bob Sutton.....VDOT
 Ray Vandall.....Amherst County
 Brian Gentry.....News and Advance
 Mayor Rudy Burgess.....Altavista

1. CALL TO ORDER

Chairman Harold Swisher called the meeting to order at 4:04 p.m.

2. APPROVAL OF THE DECEMBER 10, 2007 MEETING MINUTES

Mr. Kim Payne motioned, Mr. Eddie Gunter seconded, and the December 10, 2007 meeting minutes were approved unanimously, with one change: a correction will be made to add Mr. Will Mays as a member present.

3. CONSIDERATION OF AMENDING THE CENTRAL VIRGINIA LONG RANGE TRANSPORTATION PLAN YEAR 2030

The staff recommended the CVMPO approve the resolution amending the Central Virginia Long Range Transportation Plan Year 2030 to reflect the funding and project adjustments shown on the attached spreadsheet. Bob White stated that he thought we would lose projects, but we gained three additional projects. Mr. Kim Payne motioned, Mr. Eddie Gunter seconded, and the amendment was approved unanimously.

4. CONSIDERATION OF AMENDING THE CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION'S UNIFIED PLANNING WORK PROGRAM, FISCAL YEAR 2008

The staff recommended the CVMPO's Unified Planning Work Program be amended to allow for modification of the work efforts currently underway in support of the City of Lynchburg's Transportation Master Plan. Mr. Kim Payne motioned, Mr. Eddie Gunter seconded, and the amendment was approved unanimously.

5. CONSIDERATION OF APPROVING THE MEMORANDUM OF UNDERSTANDING ON METROPOLITAN TRANSPORTATION PLANNING RESPONSIBILITIES FOR THE CENTRAL VIRGINIA METROPOLITAN PLANNING AREA

VDOT asked the participating parties in the CVMPO's federally mandated planning process to execute a Memorandum of Understanding on Metropolitan Transportation Planning Responsibilities for the Central Virginia Metropolitan Planning Area identifying the roles and responsibilities each undertakes. Mr. Kim Payne wanted to make sure that the MOU did not change anything. Mr. Payne also requested that the wording in Article 2 Section A be changed to say *Local elected officials and/or other chief appointed officials or administrative officials in each County, independent City, Town or other appropriate representation within the transportation planning area*. Ms. Kathleen Guzi motioned, Mr. Eddie Gunter seconded, and the amendment was approved unanimously.

6. CONSIDERATION OF ENDORSING THE STIP PROCEDURES MEMORANDUM OF AGREEMENT

VDOT requested the CVMPO endorse a process to streamline the development of the State Transportation Improvement Program (STIP), including the ongoing development the Central Virginia Transportation Improvement Program (TIP). The main emphasis of this agreement is to allow for the grouping of minor projects within the STIP and the TIP instead of listing each separately. Mr. Kim Payne motioned, Ms. Kathleen Guzi seconded, and the amendment was approved unanimously.

7. DISCUSSION: COMMONWEALTH TRANSPORTATION BOARD'S APRIL MEETING TO BE HELD IN LYNCHBURG

A meeting of the Commonwealth's transportation board will be held April 16, 2008 at 2:00 p.m. at the Holiday Inn Select in downtown Lynchburg. This is a great opportunity for the CVMPO to provide a presentation to the board on regional issues of concern. Bob White and Gary Christie will work on ideas for this meeting and have a briefing on March 20, 2008.

8. MATTERS FROM THE COMMITTEE

Mr. White provided a brief update on two matters of interest: a recent meeting in Charlottesville concerning Charlottesville area rail efforts to increase the number of Amtrak stops from Lynchburg to Washington and a new U.S. Route 29 Corridor Study. VDOT has initiated another study of Route 29 to 66.

9. PRESENTATION: VDOT DRAFT SECONDARY ROAD ACCEPTANCE STANDARDS REQUIREMENTS

Mr. Robert Hofrichter, presented a proposal for secondary road acceptance standards currently being developed. These requirements have the potential of significantly changing the current practice of secondary road acceptance into the state system. Mr. Hofrichter wanted everyone to keep in mind that this is just a draft. Kathleen Guzi asked when the proposal would be complete. Mr. Hofrichter stated that he expected to have a public hearing in the summer with a final product in the fall. Mr. Hofrichter also informed the group that on March 19 there would be a Chapter 527 study at CVCC to get everyone up to speed on the regulations.

10. ADJOURNMENT

The next meeting of the CVMPO will be April 17, 2008. The meeting adjourned at 5:20 p.m.

11. INFORMATIONAL ITEMS

A list identifying TIP amendments and adjustments accomplished over the last year was distributed.

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION (CVMPO)

DRAFT

828 Main Street, 12th Floor
Lynchburg, VA 24504
434-845-3491

UNIFIED PLANNING WORK PROGRAM (UPWP)

Fiscal Year (FY) 2009
(JULY 1, 2008 – JUNE 30, 2009)

TRANSPORTATION TECHNICAL COMMITTEE (TTC) RECOMMENDATION:
April 10, 2008

CVMPO ADOPTION: April 17, 2008

Funding provided by the Federal Highway Administration (FHWA) the Federal Transit Administration (FTA), the Virginia Department of Transportation (VDOT), the Virginia Department of Rail and Public Transportation (DRPT) and Central Virginia Metropolitan Planning Organization (CVMPO) Local Funds

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Resolution

SECTION I

FHWA, VDOT, CVMPO FUNDED ACTIVITIES

1.00 ADMINISTRATION

1.01 General Administration & Operations

Description: This task includes ongoing activities that ensure proper management and operation of the continuing, comprehensive, and coordinated (3-C) planning process. The objectives of this task are to implement the Fiscal Year (FY) 2009 Unified Planning Work Program (UPWP) throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration; and to support the activities of the Central Virginia Metropolitan Planning Organization (CVMPO) through preparation of agendas, attendance, and scheduling meetings, reports, minutes, and other duties as needed for the CVMPO board and subcommittees. Additionally, staff training is a component of this task.

Products: Efficient office operation, accurate financial information, preparation of quarterly reports and billings, as well as the various direct and indirect supporting roles to the CVMPO.

Additionally, staff training to enhance the transportation planning process, such as attendance at Virginia Chapter of the American Planning Association (VAPA) conferences, geographic information system (GIS) conferences, greenways seminars, and other opportunities as identified.

Budget: \$44,083 staff

Completion date: June 30, 2009

1.02 Work Program Administration

Description: To meet the requirements of 23 CFR Part 420 and 23 CFR Part 450, the CVMPO, in cooperation with the Virginia Department of Transportation (VDOT) and the Virginia Department of Rail and Public Transportation (DRPT), is responsible for the development of a UPWP. This UPWP describes all regional transportation planning activities anticipated in the CVMPO area between July 1, 2008 and June 30, 2009, which will utilize Federal funding. The UPWP also identifies state and local matching dollars for these Federal planning programs.

Products: UPWP for FY 2010 and amendments to the FY 2009 UPWP.

Budget: \$12,728 staff
Completion date: June 30, 2009

2.0 LONG RANGE TRANSPORTATION PLANNING

2.01 Long Range Transportation Plan Updates

Description: This task allows for the review, explanation, and update to any projects on the Central Virginia Long-Range Transportation Plan, Year 2030 (Plan) in the event that a project needs to be updated before the five year update. This task will also provide for explanations of the Plan to interested parties such as CVMPO Board members or citizens. This task will also allow for the banking of funds for the next update to the Plan.

Additionally, this task allows for the initiation of the Year 2035 update to the Plan, including updating traffic analysis zones (TAZ) for the CVMPO planning area, the procurement of a consultant to assist with the effort, and other activities as needed to ensure satisfactory project completion.

Products:

- Public assistance and information, as well as preparation for any updates that are necessary.
- Updated TAZ data.
- Initiation of the Year 2035 Plan update.
- Procurement of a consultant.

Budget: \$102,237; staff (\$22,237) and consultant support (\$80,000)
Completion date: June 30, 2009

2.02 Transportation Improvement Program

Description: Maintenance of the FY 2006-2010 Transportation Improvement Program (TIP), as amended, preparation of TIP amendments, and intergovernmental review of transportation projects.

Products: Approved TIP, TIP amendments, and intergovernmental review of transportation projects

Budget: \$4,000; staff
Completion date: June 30, 2009

3.0 TECHNICAL ASSISTANCE

3.01 General Technical Assistance (General Development and Comprehensive Planning)

Description: This task allows for assistance to localities on transportation related activities on an individual basis or CVMPO basis, as needed. This task includes, but is not limited to, providing transportation technical input and resources to the CVMPO's localities to improve the overall effectiveness and efficiency of the transportation network; promoting improved integration of the land use and transportation planning processes; and assisting with the update of local comprehensive plans to ensure land use and other elements are consistent with the statewide transportation plan and other planning documents; and other duties as requested by VDOT, FHWA, and the CVMPO, including the participation in the National Environmental Protection Act (NEPA) process for transportation projects.

This task allows for the development and provision of Geographic Information System (GIS) information for use with transportation projects and planning efforts. This task also provides for the enhancement and maintenance of the CVMPO transportation component of the Local Government Council's website.

This task will provide staff support for grant writing by member jurisdictions, including at least one transportation enhancement program application.

Additionally, staff will support VTrans (the statewide multimodal transportation plan) and the development of regional performance measures. VDOT will be providing further direction on this matter in the future.

And, finally, this task will provide for flexible staff time to assist with issues that arise during the fiscal year, as well as short term projects where a locality may need assistance.

Products:

- Development and submittal of at least one enhancement program application;
- Enhanced and maintained transportation component of the Commission website to include project data, aerial photography, transportation studies, meeting information, and related information, in compliance with SAFETEA-LU;
- Assistance to localities in the development of transportation priorities for the CVMPO and region;
- Creation of GIS maps for transportation planning activities and grants.
- Assistance on other transportation related matters;
- Participation in the NEPA process for transportation projects and the VTrans effort.
- Assisting VDOT in the update of the State Highway Plan.

Budget: \$15,000 staff
Completion date: June 30, 2009

3.02.01 City of Lynchburg Master Transportation Plan

Description: This task continues to build upon the previous master transportation plan activities completed through June, 2008, including the drafting of the initial policy document. Specifically, this task allows for the community review of the document and final City approval.

Products:

- Continued support in the transportation planning process
- A finalized master transportation policy plan, presented for City consideration and approval, including:
 - Review and refinement by City staff and key stakeholders.
 - Review and refinement by the City Manager.
 - Review and refinement by the Citizens' Steering Committee.
 - Review and refinement by the Planning Commission, in conjunction with a public hearing.
 - Consideration by the City Council, in conjunction with a public hearing.
- A progress report will be provided at the completion of the fiscal year, identifying any additional resources needed to complete the effort.

Budget: \$8,000; staff
Completion date: June 30, 2009

3.02.02 City of Lynchburg Master Plan- Sidewalk Inventory

Description: This task continues to build upon the master transportation plan activities completed through June, 2008, including the initial development of the sidewalk inventory begun this past year. This task will allow for the completion of the inventory and plan recommendations.

Products:

- A sidewalk inventory spreadsheet that includes information about existence and location of sidewalks, crosswalks, existence and location of on street parking, estimated pavement width in feet, if the segment is within 2000 feet of a school and any other comments. This spreadsheet will be ready to be imported into the City of Lynchburg GIS database.
- A final report will be provided at the completion of the fiscal year, identifying additional resources needed to complete this effort.

Budget: \$30,500; staff
Completion date: June 30, 2009

3.03 CVMPO Bike Plan

Description: Develop an update to the Central Virginia Regional Bike Plan, developed and adopted by the then Planning District Commission in 2000. The updated CVMPO Bike Plan will provide a comprehensive overview of information and guidance on bicycle accommodations to enhance safe bicycle and pedestrian travel within the CVMPO area.

This plan will be used as an integral component of long-range transportation planning and will complement the Virginia Department of Transportation Policy for Integrating Bicycle and Pedestrian Accommodations as adopted in 2004. As such, the plan will outline the process to partner with VDOT and localities in development of bike/pedestrian facilities.

The Plan will:

- Establish a Bicycle Advisory Committee;
- Review and update goals and objectives.
- Review existing recommendations and corridors within current Bike Plan and establish changes and additions needed with the MPO area.
- Provide summation of geometric conditions and travel counts along principle transportation corridors,
- Review existing alternative transportation demand and need along key corridors,
- Recommend and prioritize facility accommodations improvements along principle corridors within the MPO area;
- Provide a GIS-based mapping inventory of the primary corridors and facility improvement suggestions;
- Provide a summary of funding and program opportunities to implement facility suggestions, including identification of potential support programs; and

Product: The plan will describe how the region intends to accommodate, encourage, and promote bicycling to serve the needs of utilitarian and recreational cyclists to reach key destinations within the urbanized area of Region 2000. The Plan will highlight opportunities for integrated pedestrian facility improvements.

Budget: \$32,000; staff

Completion date: June 30, 2009

3.04 Town of Amherst Comprehensive Plan-Transportation Element

Description: The transportation element of the Town of Amherst Comprehensive Plan will be developed and presented to the Town for consideration and adoption. The transportation element will conform to the requirements of the Code of Virginia.

Product: A draft transportation element of the Town of Amherst Comprehensive Plan.

Budget: \$8,000, staff

Completion date: June 30, 2009

3.05 Town of Amherst Sidewalk and Pedestrian Access Plan

Description: Develop a Town of Amherst Sidewalk and Pedestrian Access Plan. The Plan will provide recommendations for improving pedestrian connections within the Town of Amherst, including between residential and key commercial and public facilities.

The Plan will:

- include an inventory of current pedestrian conditions – current sidewalk conditions and widths, widths and makeup of medians separating sidewalk and road, street widths, condition of current crossings, and known well traveled pedestrian routes;
- develop study area priorities that will be determined on parameters such as level of use (is the area a highly used corridor or community destination), pedestrian use know to exist, location (is the area close to or adjacent to primary residential area), and observation of obvious lack of service;
- Pedestrian Access Recommendations – will utilize existing documents such as Policy for Integrating Bicycle and Pedestrian Accommodations and Manual of Uniform Traffic Control Devices (MUTCD) as guidelines in developing improvements recommendations.

Product: A plan that will provide an overview of existing conditions and will make recommendations for improving pedestrian connections between current and planned residential areas to key destinations within the Town of Amherst . The plan will include a prioritization of system improvements and will provide an overview of programs and funding opportunities for plan implementation.

Budget: \$14,000, staff

Completion date: June 30, 2009

3.06 Environmental Justice

Description: Ongoing public consultation and public participation to provide guidance in transportation planning. Our planning process should be inclusive and work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

In order to ensure compliance and enhancement of Environmental Justice and Title VI regulations the CVMPO will report as required to VDOT's Civil Rights Division regarding

the CVMPO's activities and practices and keep track of all Environmental Justice and Title VI issues for all projects in the UPWP.

Products:

Documented Environmental Justice and Title VI response to VDOT's Civil Rights Division, as requested.

Budget: \$2,000; staff

Completion date: June 30, 2008

3.07 Bicycle, Pedestrian and Alternative Transportation

Description: Continue to support the Bicycle and Pedestrian Program through public education, plan updates, preparing planning grants to facilitate corridor plans and implement pedestrian plans, and coordinate regional bike/pedestrian activities.

Products:

- Incorporate any new Bike/Pedestrian amendments, based on new plans or locality priorities, into the regional plan on an annual basis
- Assist localities in promoting bicycle and pedestrian planning and education efforts, including developing Safe Routes to School plans and programs.
- Year-end Summary Report of activities completed

Budget: \$3,000; staff

Completion date: June 30, 2009

SECTION II

FTA, VDRPT, CVMPO FUNDED ACTIVITIES

44.21.00 Program Support and Administration

Description: This task includes ongoing activities that ensure proper management and operation of a continuing, comprehensive, and coordinated (3-C) planning process. The primary objectives of this task are to implement the FY 2009 UPWP throughout the fiscal year; provide all required administrative functions, including all accounting, personnel, contract, and office administration; and to support the activities of the CVMPO through preparation of agendas, attendance and scheduling meetings, reports, minutes, and other duties as needed for the CVMPO board and subcommittees. This task allows for amendments to the current UPWP and preparation of the FY 2010 UPWP.

Product: Efficient office operation, accurate financial information, preparation of quarterly reports and billing, as well as the various direct and indirect supporting roles to the CVMPO; amendments to the UPWP; and preparation of the FY 2009 UPWP.

Budget: \$21,155

44.22.00 General Development and Comprehensive Planning

Description: Provide ongoing transit mapping services for GLTC. Specifically, this task will update fixed routes, ADA Paratransit Service areas, bus stop locations, and the overlay of demographic data resources, as needed.

Conduct research on the complete streets planning concept and provide a report on the results of the research.

Undertake the development and execution of a customer survey for GLTC.

Update the regional development summary initially prepared the past fiscal year.

Update the map/display depicting Transportation Improvement Projects (TIP).

- Products: Updated fixed routes, ADA Paratransit Service areas, and bus stops, as well as overlay maps featuring demographic data.
- Complete streets research report.
- Customer survey for GLTC.
- Updated regional development summary report.
- Updated TIP map.

Budget: \$30,000

44.23.01 Long Range Transportation Plan Update

Description: This task allows for the review, explanation, and update to any projects on the Central Virginia Long-Range Transportation Plan, Year 2030 in the event that a project needs to be updated before the five year update. This task will also provide for explanations of the plan to interested parties such as CVMPO Board members and citizens.

This task will also allow for the initiation of the development of the Year 2035 Plan, including the update to the TAZ data.

Products:

- Public Assistance and information, as well as preparation for any updates that are necessary and continued development of the long range plan.
- Initiation of the development of the Year 2035 Plan.

Budget: \$13,000

44.25.00 Transportation Improvement Program

Description: Maintenance of the FY 2006-10 Transportation Improvement Program (TIP), preparation of TIP amendments, and intergovernmental reviews of transportation projects.

Products: Approved TIP, TIP amendments, and intergovernmental review of transportation projects.

Budget: \$2,000

44.26.12 Development of a Coordinated Human Services Transportation Plan

Description: This component will coordinate and develop a Human Services Transportation Plan for Region 2000 in conjunction with DRPT. DRPT will be the lead agency in this effort. Staff will coordinate meetings and activities as, needed.

Products:

- Successful completion of the Coordinated Human Services Transportation Plan as directed by DRPT.

Estimated Budget: \$1,000

44.27.00 Environmental Justice

Description: In order to ensure compliance and enhancement of Environmental Justice and Title VI regulations, the CVMPO will report as required to VDOT's Civil Rights Division regarding the CVMPO's activities and practices.

Products: Documented Environmental Justice and Title VI responses to VDOT's Civil Rights Division.

Budget: \$1,000

44.27.00 Development of a Bus Connectivity Survey

Description: Development of a connectivity inventory of all GLTC bus stop locations. This inventory will contain bus stop information, such as locations, amenities, accessibility, and relationship to the pedestrian/bicycle transportation system. It will also contain suggested improvements to the bus stop or the surrounding area to improve its accessibility.

Products: Final report documenting the findings of the survey.

Estimated Budget: \$15,000

Proposed Expenditures	FHWA	State	Local	Total	FTA5303	State	Local	Total	
1.00 Administration	\$	45,449	\$ 5,681	\$ 5,681	\$ 56,811	\$ 16,924	\$ 2,116	\$ 2,116	\$ 21,155
1.01 General Admin. & Oper.	\$	35,266	\$ 4,408	\$ 4,408	\$ 44,083				
1.02 Work Prog. Admin.	\$	10,182	\$ 1,273	\$ 1,273	\$ 12,728				
2.00 Long Range Planning	\$	84,990	\$ 10,624	\$ 10,624	\$ 106,237	\$ 12,000	\$ 1,500	\$ 1,500	\$ 15,000
2.01 Long Range Trans. Plan	\$	81,790	\$ 10,224	\$ 10,224	\$ 102,237	\$ 10,400	\$ 1,300	\$ 1,300	\$ 13,000
2.02 Transportation Imp. Prog.	\$	3,200	\$ 400	\$ 400	\$ 4,000	\$ 1,600	\$ 200	\$ 200	\$ 2,000
3.00 Short Range Planning	\$	90,000	\$ 11,250	\$ 11,250	\$ 112,500	\$ 37,600	\$ 4,700	\$ 4,700	\$ 47,000
3.01 General Technical Assistance	\$	12,000	\$ 1,500	\$ 1,500	\$ 15,000	\$ 24,000	\$ 3,000	\$ 3,000	\$ 30,000
3.02.01 City of Lynchburg	\$	6,400	\$ 800	\$ 800	\$ 8,000				
3.02.02 City of Lynchburg	\$	24,400	\$ 3,050	\$ 3,050	\$ 30,500				
3.03 CVMPO Bike Plan	\$	25,600	\$ 3,200	\$ 3,200	\$ 32,000	\$ 1	\$ 0	\$ 0	
3.04 Town of Amherst-Tran.	\$	6,400	\$ 800	\$ 800	\$ 8,000				
3.05 Town of Amherst Sidewalk	\$	11,200	\$ 1,400	\$ 1,400	\$ 14,000				
3.06 Environmental Justice	\$	1,600	\$ 200	\$ 200	\$ 2,000				\$ 1,000
3.07 Bicycle, Pedestrian	\$	2,400	\$ 300	\$ 300	\$ 3,000				
Bus Stop Connectivity						\$ 12,000	\$ 1,500	\$ 1,500	\$ 15,000
Coordinated Human Services Plan						\$ 800	\$ 100	\$ 100	\$ 1,000
Subtotal					\$ 275,548				\$ 83,155
Total									\$ 358,703

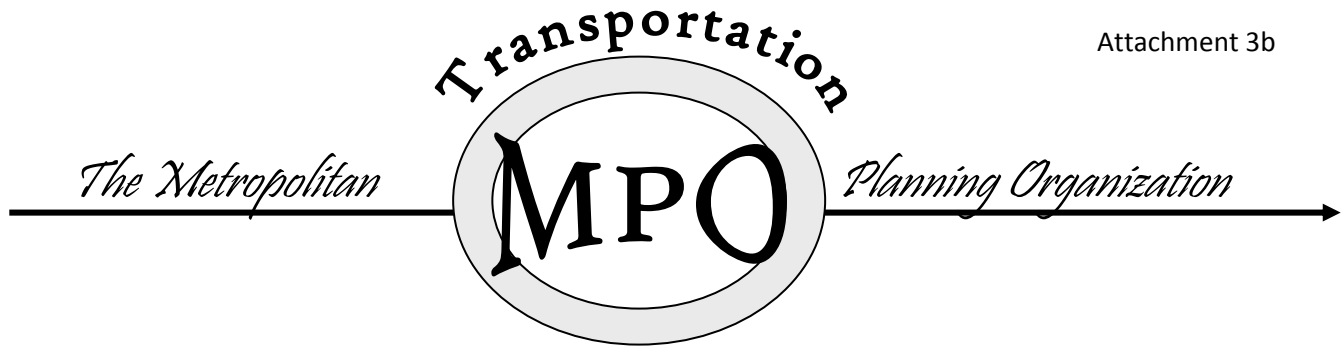
The following notes relate to VDOT funding arrangements. These funds are not controlled by the CVMPO

Surface Planning and Research (SPR) FUNDING FOR VDOT STAFF SUPPORT

ACTIVITY	TOTAL	FEDERAL	STATE
Administration	\$ 72,250	\$ 57,800	\$ 14,450
State Transportation Planning			

VDOT's Transportation and Mobility Division (TMPD), located in the Central Office, will provide statewide oversight, guidance, and support for the federally mandated Metropolitan Transportation Planning and Programming Process. TMPD will provide technical assistance to VDOT Planning Managers, local jurisdictions, regional agencies and various divisions within VDOT, in the development of transportation planning documents for the MPO areas. TMPD will participate in special studies as requested.

FY-08 Funding Available Statewide: \$500,000.



**RESOLUTION APPROVING THE FY '09 UNIFIED PLANNING WORK PROGRAM
(UPWP)**

WHEREAS, the staff of the Central Virginia Metropolitan Planning Organization (CVMPO) has prepared the annual Unified Planning Work Program (UPWP) for FY '09, and

WHEREAS, this UPWP has been reviewed and recommended for approval by the Transportation Technical Committee, and

WHEREAS, this UPWP is now before the CVMPO for final approval.

NOW, THEREFORE, BE IT RESOLVED that the Central Virginia Metropolitan Planning Organization does hereby approve the UPWP for FY 09, and authorizes it to be submitted to Virginia Department of Transportation, the Federal Highway Administration, the Virginia Department of Rails and Public Transportation , and the Federal Transit Administration.

ADOPTED, this 17th day of April 2008, by the Central Virginia Metropolitan Planning Organization.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Secretary
Central Virginia Metropolitan Planning Organization

Harold Swisher, Chairman
Central Virginia Metropolitan Planning Organization



Resolution authorizing the filing of an application with the Virginia Department of Rail and Public Transportation, Commonwealth of Virginia, for a grant for federal funds under Section 5303 of the Federal Transit Act of 1991, as amended in the amount of \$83,155.

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local project costs; and

WHEREAS, it is required by the U. S. Department of Transportation in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act of 1991, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and other pertinent directives and the U. S. Department of Transportation and the Virginia Department of Rail and Public Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise (disadvantaged business enterprise and Women business enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED BY The Central Virginia Metropolitan Planning Organization:

1. That Gary F. Christie, Secretary, is authorized to execute and file an application on behalf of The Central Virginia Metropolitan Planning Organization with the Virginia Department of Rail and Public Transportation, to aid in the financing of a Unified Transportation Work Program.
2. That Gary F. Christie, Secretary, is authorized to execute and file with such application and assurance or any other document required by Virginia Department of Rail and Public Transportation effectuating the purposes of this grant.
3. That Gary F. Christie, Secretary, is authorized to furnish such additional information as the Virginia Department of Rail and Public Transportation may require in connection with the application or the project.
4. That Gary F. Christie, Secretary, is authorized to set forth and execute Minority business enterprise (disadvantaged enterprise business and woman enterprise) policies and procedures in connection with the project's procurement.
5. That Gary F. Christie, Secretary, is authorized to execute a grant agreement on behalf of The Central Virginia Metropolitan Planning Organization with the Virginia Department of Rail and Public Transportation to aid in the financing of a Unified Transportation Work Program.

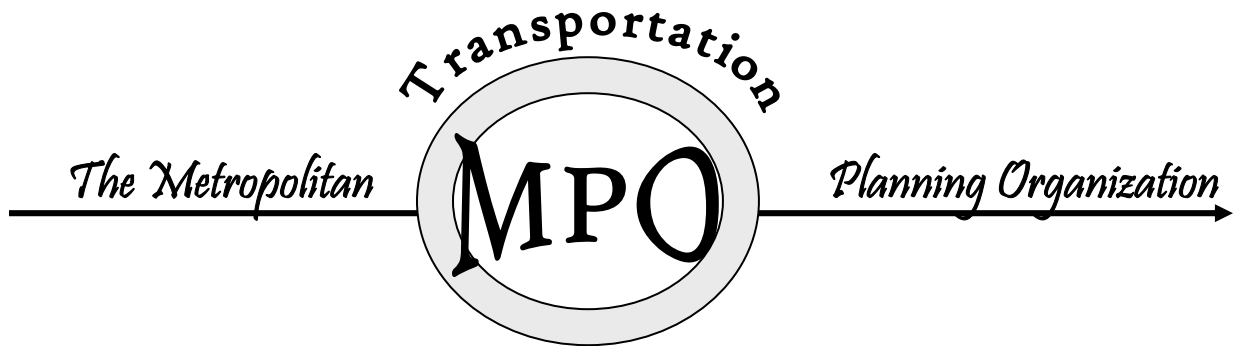
ADOPTED, this 17th day of April 2008, by the Central Virginia Metropolitan Planning Organization.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Executive Director
 Central Virginia Metropolitan Planning
 Organization

Harold Swisher, Chairman
 Central Virginia Metropolitan Planning
 Organization



**THE CENTRAL METROPOLITAN PLANNING ORGANIZATION'S SUPPORT OF
THE CENTRAL VIRGINIA'S AREA AGENCY ON AGING'S TRANSPORTATION
IMPROVEMENT PROGRAM (TIP)
AMENDMENT REQUEST**

WHEREAS, the Central Virginia Metropolitan planning organization adopted the FY 2006-2010, Transportation Improvement Program as amended on October 18, 2007 and

WHEREAS, the Central Virginia Area Agency on Aging (CVAAA) is seeking capital assistance from the Commonwealth of Virginia through the FTA Section 5310 program to purchase transportation equipment, and

WHEREAS, the CVAAA funding request is to purchase two handicap accessible mini-vans and three 9-passenger center aisle vans with lifts. The total cost is approximately \$176,000 of which eighty percent will be federal funds and twenty percent will be CVAAA's responsibility, and

WHEREAS, this capital purchase will allow CVAAA to increase and replace aging rolling stock that currently provides responsive transportation for elderly and disabled clients in the Central Virginia area.

NOW, THEREFORE BE IT RESOLVED that the Central Virginia Metropolitan Planning Organization does hereby support and approve the amendment of the FY 2006-2010 Transportation Improvement Program to include CVAAA's request for FTA Section 5310 program assistance to purchase two handicap accessible vans and three 9-passenger center aisles vans, with costs totaling approximately \$176,000 (eighty percent federal funds and 20 percent CVAAA funds).

ADOPTED, this 17th day of April 2008, by the Central Virginia Metropolitan Planning Organization.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Secretary
Central Virginia Metropolitan Planning
Organization

Harold Swisher, Chairman
Central Virginia Metropolitan Planning
Organization

TIP Adjustment/Amendment Requests

2006-2008 TIP

Date	Type of Change	UPC #	Description	Date Responded	Resolution #
3/13/2008	Administrative Adjustment	86544	Route 163 - Install roundabout, new project number and more \$ allocated	3/18/2008	na
11/6/2007	Administrative Adjustment	81757	Inclusion of the FY2008 Federal Obligation of \$353,393 to the project	11/3/2007	na
10/17/2007	Amendment	86542	Construct Sidewalk on Village Highway	11/3/2007	07-
10/18/2007	Amendment	86541	Install Pedestrian Safety Fence over Route 460	11/3/2007	07-
8/3/2007	Amendment	na	Addition of FY09-FY10 to the funding table	10/18/2007	07-020
8/3/2007	Administrative Adjustment	na	Changes to the funding table to accurately reflect the allocations	9/28/2007	na
7/30/2007	Administrative Adjustment	6555	Correction of obligation from \$456,000 to \$145,000	8/9/2007	na
7/5/2007	Amendment	-4749	Route 685 - Roadway alignment improvements	7/11/2007	07-014
7/5/2007	Amendment	-4748	Route 163 - Install roundabout	7/11/2007	07-014
7/5/2007	Amendment	58885	Rte 634 - Bedford County Approaches To Bridge Replacement	7/11/2007	07-014
7/5/2007	Amendment	51916	Rte 668 - Approaches & Bridge Over Norfolk Southern Railroad	7/11/2007	07-014
7/5/2007	Amendment	17994	Rte 644 - Bridge Replacement Over Elk Creek	7/11/2007	07-014
7/5/2007	Amendment	-1858	Statewide Rail	7/11/2007	07-014
7/5/2007	Amendment	-1868	Statewide Enhancement	7/11/2007	07-014
7/5/2007	Amendment	81095	Route 778 - Install Flashing Lights & Gates-Dot# 470-422A	7/11/2007	07-014
7/5/2007	Amendment	81094	Route 729 - Install Flashing Lights & Gates-Dot# 470-422N	7/11/2007	07-014
7/5/2007	Amendment	81093	Route 633 - Install Flashing Lights & Gates-Dot# 470-463t	7/11/2007	07-014
6/5/2007	Amendment	81757	City of Lynchburg - Riverside Park Master Plan	7/11/2007	07-014
5/24/2007	Administrative adjustment	6555	Route 652 - Reconstruction & Bridge over Graham Cr (#6048)	6/4/2007	na
5/8/2007	Administrative adjustment	17994	Route 644 - Bridge Replacement over Elk Creek	6/4/2007	na
4/20/2007	Administrative adjustment	77583	Statewide Milling of Centerline Rumble Strips	5/3/2007	na
4/20/2007	Administrative adjustment	77584	Statewide Upgrade of Font and Directional Sign Sheeting	5/3/2007	na
4/20/2007	Administrative adjustment	77585	Statewide Milling of Shoulder Rumble Strips	5/3/2007	na
4/20/2007	Administrative adjustment	77586	Statewide Upgrade of Pavement Markings to B6 Tape	5/3/2007	na
2/23/2007	Administrative adjustment	57581	Route 221 - Develop to 4 lanes	2/26/2007	na
1/9/2007	Amendment	81241	Route 29 - Route 29 Install Traffic Signal and Add Right Turn Lane	1/17/2007	07-003
12/14/2006	Amendment	81351	Route GR00 - HSIP District wide Guardrail	1/17/2007	07-003
12/14/2006	Amendment	81352	Route RS00 - HSIP District wide Roadside Safety	1/17/2007	07-003
12/14/2006	Amendment	81353	Route R100 - HSIP District wide Roadway Lighting	1/17/2007	07-003
12/14/2006	Amendment	81355	Route RSA0 - HSIP District wide Roadway Safety Assessment	1/17/2007	07-003
12/14/2006	Amendment	81358	Route SI00 - HSIP District wide Shoulder Improvement	1/17/2007	07-003
12/14/2006	Amendment	81360	Route TM00 - HSIP District wide Traffic Markings	1/17/2007	07-003
12/14/2006	Amendment	81362	Route ITTS - HSIP District wide Traffic Signals And ITS	1/17/2007	07-003
12/14/2006	Amendment	81364	Route TS00 - HSIP District wide Traffic Signs	1/17/2007	07-003
10/19/2006	Administrative Adjustment	71760	Route 24 - Installed crosswalk at Route 615 & extend sidewalk.	10/20/2006	na
7/26/2006	Amendment	78594	Route 501 - Rivermont Avenue - Bridge Rehab over Blackwater Creek	7/26/2006	06-013