



**CENTRAL VIRGINIA METROPOLITAN
PLANNING ORGANIZATION**

July 15, 2004
Ramada Inn
Lynchburg, VA
4:00 p.m.

AGENDA

1. Call to Order.....Dr. Robert L. Bashore, Chairman
2. Approval of the April 15, 2004 Meeting Minutes.....Dr. Robert L. Bashore, Chairman
3. Discussion of the VTrans 2025 MPO/PDC Summit.....Bill Guiher, VDOT
4. Update on the Central Virginia Long Range Plan 2030.....Bob White, Staff
5. Update on the Central Virginia Transportation Improvement Program, 2005-2006-2007 Approval.....Bob White, Staff
6. Election of Chairman and Vice Chairman.....Bob White, Staff
7. Matters from the Board.....Chairman
8. Next meeting of the CVMPO-August 19, 2004
9. Adjournment

**CENTRAL VIRGINIA METROPOLITAN PLANNING
ORGANIZATION
EXECUTIVE DIRECTOR'S REPORT
July 15, 2004**

1. Call to Order

2. Approval of the April 15, 2004 Meeting Minutes *(see attachment no. 2)*

Recommendation: The staff recommends the April 15, 2004 meeting minutes be approved.

3. Discussion of the VTrans 2025 MPO/PDC Summit

The State of Virginia is developing the statewide multimodal transportation plan, VTrans2025. This is a long range planning effort directed to creating a more integrated, convenient, and efficient transportation system. This planning process marks the first time that all of the agencies responsible for providing transportation services and facilities have come together to analyze the future trends and needs of highway motorists, rail and transit passengers, freight shippers, airline passengers bicyclists, and pedestrians.

A draft plan of VTrans2025 has been produced and is ready for public review. A presentation and opportunity for discussion for elected officials is being scheduled for 3:00 p.m. on Thursday, August 5th at Appomattox High School. A public meeting for the general public is also scheduled for 4:00 p.m. to 8:00 p.m. the same day and place. Additionally at this meeting VDOT will be seeking comments on the State Highway Plan, and DRPT will be seeking comments on its Needs Assessment.

Mr. Bill Guiher, VDOT, will provide a brief presentation regarding this matter.

Recommendation: Receive the report.

4. Update on the Central Virginia Long Range Plan 2030

Mr. White will provide an update on the update to the Central Virginia Long Range Plan 2030.

Recommendation: Receive the Report

5. Update on the Central Virginia Transportation Improvement Program, 2005-2006-2007

VDOT is requesting that the Central Virginia Transportation Improvement Program 2005-2006-2007 (TIP) be approved by the CVMPO by the end of August. Project information from VDOT will be forthcoming in mid July. Given this timing and the required public participation process, the CVMPO will need to meet in August to approve the TIP. The Commission's Executive Committee will be meeting August 19 at 5:00. Staff is suggesting that the MPO meet prior to this meeting at 4:00 p.m.

Recommendation: The staff recommends that the CVMPO meet on August 19 at 4:00 p.m. to consider the approval of the Central Virginia Transportation Improvement Program 2005-2006-2007.

6. Election of the Chairman and Vice Chairman

The CVMPO needs to select a new Chairman and Vice-Chairman for the 2004 – 2005 fiscal year. The localities have been serving alphabetically, and the next Chairman would be from Campbell County- Mr. Hugh T. Pendleton. The Vice-Chairman would be from the City of Lynchburg. This is presented for your information.

Recommendation: The staff recommends the CVMPO select a Chairman and Vice-Chairman.

7. Matters from the Board

8. Next meeting of the CVMPO-August 19, 2004

9. Adjournment

MINUTES

**CENTRAL VIRGINIA
METROPOLITAN PLANNING ORGANIZATION**

Holiday Inn Select
Lynchburg, VA

**April 15, 2004
4:00 pm**

MEMBERS PRESENT

| | |
|--|-------------------|
| Jack Hobbs | Town of Amherst |
| R. Bryan David | Amherst County |
| Dr. Robert L. Bashore | Bedford County |
| William C. Rolfe | Bedford County |
| Hugh Pendleton | Campbell County |
| R. David Laurell | Campbell County |
| L. Kimball Payne | City of Lynchburg |
| Bill Guiher (representing Ron Mustain) | VDOT |

MEMBERS ABSENT

| | |
|---------------------|-------------------|
| Will Mays | Amherst County |
| Robert Garber | City of Lynchburg |

OTHERS PRESENT

| | |
|----------------------------------|--|
| S. Ray Vandall | Amherst County |
| Tom Prest | Alliance for Families and Children of Central Virginia |
| Lisa Dibble | CVRTSC |
| Tony Hofman | Michael Baker Corp. |
| Mary Keith Floyd | Michael Baker Corp. |
| Susan Cook | Region 2000 Regional Commission |
| C. W. (Bill) Gillespie, Jr. | Region 2000 Regional Commission |
| Bob White | Region 2000 Regional Commission |
| Jennifer DeBruhl | FHWA |
| Jeff Kessler | VDOT-Salem/Lynchburg |
| Mark Rickards | VDRPT |

1. CALL TO ORDER

Mr. Hugh Pendleton, Vice-Chairman, called the meeting to order at 4:00 p.m.

2. APPROVAL OF THE JANUARY 15, 2004 MEETING MINUTES

Mr. Pendleton asked if there were any additions or corrections to the January 15, 2004 minutes. There being none, Mr. Payne made the motion that the minutes of the January 15, 2004 meeting be approved as presented. Mr. Rolfe seconded the motion, and the motion passed unanimously by members present.

3. APPROVAL OF THE FY '05 UNIFIED PLANNING WORK PROGRAM

Mr. White reported that the '05 Unified Planning Work Program is basically the same as last year. It is being presented to the MPO for approval, along with the amendment to the FY '04 Unified Planning Work Program, allowing the transfer of \$20,700 to the FY '05 UPWP to fund consultant services. Also presented for approval was the filing of an application with the Virginia Department of Rail and Public Transportation for a grant for federal funds in the amount of \$57,410. Jack Hobbs questioned whether the Town of Amherst would see much change in services in the FY '05 UPWP. Mr. White advised that he should see additional services.

A motion was made by Mr. Payne, and seconded by Mr. Laurell, to approve the amendment to the FY '04 Unified Planning Work Program. The motion was passed unanimously by members present.

Mr. Payne made a motion, seconded by Mr. Rolfe, to approve the FY '05 Unified Planning Work Program. The motion passed unanimously by members present. A motion was made by Mr. Laurell, and seconded by Mr. Payne, to approve the filing of an application with the Virginia Department of Rail and Public Transportation for a grant for federal funds in the amount of \$57,410. This would fall under Section 5303 of the Federal Transit Act of 1991. The motion was passed unanimously by members present.

4. DISCUSSION AND ADOPTION OF THE CENTRAL VIRGINIA AREA ON AGING REQUEST FOR FTA SECTION 5310 PROGRAM FUNDS AND RELATED TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT.

Mr. White explained that the CVAAA is requesting funding to purchase one handicap accessible van and one 13 passenger center aisle van. Eighty percent of the \$67,000 total cost is to be funded by federal funds, with the remaining twenty percent being the responsibility of the CVAAA. The CVAAA has requested that this project be included in the Transportation Improvement Program.

Mr. Laurell made a motion to approve the resolution to amend the Transportation Improvement Program to support this request. Mr. Rolfe seconded the motion, and it was passed unanimously by members present.

5. DISCUSSION AND ADOPTION OF THE LYNCHBURG CIVIL WAR MUSEUM REQUEST FOR A RESOLUTION OF SUPPORT FOR ITS TRANSPORTATION ENHANCEMENT PROGRAM APPLICATION FOR FUNDING OF THE VISITOR CENTER AT SANDUSKY.

Mr. White reported that the Historic Sandusky Foundation is requesting support for its Transportation Enhancement Program application for funding of the visitor center at Sandusky.

A motion was made by Mr. Payne to approve a resolution of support for this funding. The motion was seconded by Mr. Laurrell, and passed unanimously by members present.

6. DISCUSSION AND ADOPTION OF THE ALLIANCE FOR FAMILIES AND CHILDREN OF CENTRAL VIRGINIA REQUEST FOR FTA JOB ACCESS/REVERSE COMMUTE (JARC) GRANT FUNDS AND RELATED TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT.

Mr. Tom Prest of the Alliance for Families and Children of Central Virginia gave a brief presentation describing how the Alliance has served Central Virginia since 1998 with their Ways to Work Loan Program. Many of the loans the Alliance provides are used to buy or fix a car for transportation to and from work. Mr. Prest requested, on behalf of the Alliance, a resolution amending the Transportation Improvement Program to support receiving additional funding for the Ways to Work Program. The Federal Transit Administration has funds available, in the form of a grant in the amount of \$333,333. The Alliance will be responsible for matching an additional \$333,333. This money is to be spent over a two year period. Mr. Laurrell asked where the money goes, as the loans are paid back. Mr. Prest advised that this money is put into a revolving loan pool.

Mr. Laurrell made a motion to approve the resolution amending the Transportation Improvement Program to support the Alliance for Families and Children of Central Virginia's grant request. Mr. Rolfe seconded the motion, and it was passed unanimously by members present.

7. UPDATE AND DISCUSSION OF THE CENTRAL VIRGINIA LONG RANGE TRANSPORTATION PLANNING EFFORT.

Mr. White gave a brief update on the status of the Long Range Transportation Plan. Public involvement meetings will be held in May. The meetings will be followed by a goals and objective setting process. Mr. White reported that the update of the Long Range Plan is on schedule, with completion scheduled by the second half of 2005.

8. UPDATE AND DISCUSSION OF THE CENTRAL VIRGINIA TRANSPORTATION DEMAND FORECASTING MODEL DEVELOPMENT EFFORT.

Mr. Guiher provided an update on the model development. Mary Keith Floyd, of Michael Baker Corporation, gave a presentation of base year (2000) and forecast year (2003) land use data. This information will provide trend information which will be used to support the model development. Once complete, the model will be a tool to project traffic for 2030 by showing where congestion will be and testing different alternatives.

A motion was made by Mr. Guiher, with a second by Mr. Payne, to accept the land use data as presented. The motion carried unanimously by members present.

9. MATTERS FROM THE BOARD

Mr. Payne questioned the status of Phase II and III on the 29 Corridor Study. Mr. Guiher advised that this study goes back to ISTEA , when special money was designated to study the whole corridor. Mr. Laurrell asked what was being done on Rte. 460 to Rte. 29, the east-west by-pass from Madison Heights to Campbell Ave. Mr. Kessler responded that this project has been pushed back indefinitely.

10. NEXT MEETING OF THE CVMPO – JULY 15, 2004

11. ADJOURNMENT

Mr. Laurrell made the motion, seconded by Mr. Rolfe, to adjourn the meeting. The motion passed unanimously by members present, and the meeting was adjourned at 4:45 p.m.