

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION

Region 2000 Local Government Council Offices
The Galleria, Lynchburg
January 18, 2007
4:30 P.M.

AGENDA

1. Call to Order.....Will Mays, Chair
2. Approval of the October 24, 2006 Meeting Minutes.....Will Mays, Chair
3. Consideration of Resolution Amending the Transportation Improvement Program for Fiscal Years 2006-2007-2008.....Bob White, Staff
4. Consideration of Amending the Fiscal Year '07 Unified Planning Work Program to Allow for the Development of a Coordinated Human Services Transportation Plan.....Bob White, Staff
5. Matters from the Board.....All
6. Next Meeting of the CVMPO-April 19, 2007.....Will Mays, Chair
7. Adjournment.....Will Mays, Chair

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION
Executive Director's Report
January 18, 2007

1. Call to Order.
2. Approval of the October 24, 2006 Meeting Minutes.

See Attachment 2.

The minutes of the October 24 meeting of the CVMPO are attached for review and approval.

Recommendation: The staff recommends the CVMPO approve the attached minutes of the October 24, 2006 CVMPO meeting.

3. Consideration of a Resolution Amending the Transportation Improvement Program for Fiscal Years 2006-2007-2008.

See Attachment 3.

VDOT has requested that nine amendments to the Central Virginia Transportation Improvement Program be considered by the CVMPO. The amendments cover a variety of activities that occur within the MPO area. VDOT is asking the MPO's to add these items to their TIPs so funding can be spent within their boundary.

These activities include the district-wide installation of guardrails (UPC # 81351), traffic signs (UPC # 81364), roadway lighting (UPC # 81353), traffic signals (UPC # 81362) and intelligent transportation system (ITS) items, shoulder improvements (UPC # 81358), a road safety assessment (UPC # 81355), traffic markings (UPC # 81360), the implementation of road safety techniques (UPC # 81352), and Rt. 29 installation of a traffic signal and a right turn lane (UPC # 81241).

Recommendation: The Staff recommends the CVMPO approve the attached Resolution approving the suggested amendments to the Central Virginia Transportation Improvement Program for Fiscal Years 2006-2007-2008.

4. Consideration of Amending the Fiscal Year '07 Unified Planning Work Program to Allow for the Development of a Coordinated Human Services Transportation Plan

See Attachments 4a and 4b.

Each region in the U.S. is now required to have a Coordinated Human Services Transportation Plan under Federal Law (as part of the Safe, Accountable, Flexible, and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)). This coordinated plan will serve as the Region 2000 "master plan" for all FTA programs that target underserved populations (the Elderly Individuals and Individuals with Disabilities program (Section 5310); the Job Access and Reverse Commute program (Section 5316); and the New Freedom program (Section 5317)).

The goal for this plan is to improve transportation services for persons with disabilities, older Americans, and individuals with lower incomes, and to ensure that communities coordinate transportation resources provided through multiple Federal programs.

Recommendation: The staff recommends the CVMPO approve the amendment to the Fiscal Year '07 Unified Planning Work Program to allow for the research and development of a coordinated human services transportation plan.

5. Matters from the Board.
6. Next Meeting of the CVMPO-April 19, 2007.
7. Adjournment.

"Draft"

MINUTES
CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION

Holiday Inn Select, Lynchburg
October 24, 2006
4:00 p.m.

MEMBERS PRESENT

Joan Foster.....Lynchburg City
Dale Grigg.....Virginia Department of Transportation
Eddie Gunter, Jr.....Campbell County
Kathleen Guzi.....Bedford County
Jack Hobbs.....Town of Amherst
David Laurell.....Campbell County
Will Mays, Chair.....Amherst County
Kimball Payne.....Lynchburg City
John Sharp.....Bedford County
Harold Swisher.....Town of Amherst
Rodney Taylor.....Amherst County

OTHERS PRESENT

Gary Christie.....Region 2000 Local Government Council
Ben Cline, Delegate.....Virginia General Assembly
Cayce Dagenhart.....Region 2000 Local Government Council
David Garrett.....Town of Appomattox
Jeff Kessler.....Virginia Department of Transportation

1. CALL TO ORDER

Gary Christie called the meeting to order. The Chair welcomed the guests to the meeting. The MPO welcomed Mr. Dale Grigg, the VDOT Acting District Administrator.

2. APPROVAL OF THE JULY 19, 2006 MEETING MINUTES

Kim Payne asked that we check our records to see if he should be listed as having attended the meeting of July 19. He indicated that he remembered chairing the meeting in Mayor Foster's absence. Mr. Payne made a motion, seconded by Jack Hobbs, to accept the minutes as amended and corrected. The motion passed unanimously.

3. Consideration of TEA-21 – SAFETEA-LU Enhancement Grant Applications

MPO Secretary Gary Christie reported that all SAFETA-LU Enhancement Grant Applications for projects within the MPO needed to be reviewed by the MPO and six applications were being presented to the MPO for consideration.

1. City of Lynchburg's James River Heritage Trail Extension
2. City of Lynchburg's Roundabout at the intersection of Fifth and Federal Street
3. City of Lynchburg's Lynch's Landing Main Street Streetscape Project
4. City of Lynchburg's Riverfront Park Pedestrian Bridge Connection Project
5. Town of Amherst's South Main Street Pedestrian Connector
6. Amherst County's Friends of the Amherst Train Station Amherst Train Station Rehabilitation

Dale Grigg noted that the Amherst County Train Station project was on hold because of secondary road improvement issues. Kim Payne explained that the application for the Riverfront Park Pedestrian Bridge was to provide seed money for development of initial stages of the project. He also explained that City Council had reviewed and approved all of the applications from the City presented to the MPO. The MPO was informed that traffic would be expected to move more easily with a round about on Fifth Street and that it would make the intersection more visually attractive.

Upon a motion by Mr. Payne, seconded by Mr. David Laurrell, the MPO unanimously approved their support for all of the SAFTEA-LU Enhancement Grant resolutions.

Mr. Dale Grigg reported that the 6 year plan public input meeting is scheduled for the Kirkley Hotel in Lynchburg on November 8 with a public officials briefing from 5-6 and public comments starting at 6:30 p.m. He noted that MPOs which serve the Lynchburg District will have staff present to answer questions about long range plans.

4. Resolution to Amend the 2006-2007 Transportation Improvement Plan

Mr. Christie reported that the Department of Rail and Public Transportation wanted to use some FY 06 carryover funding to purchase some additional busses for GLTC and that the Congress had authorized a special appropriation to make improvements on the Rivermont Avenue Bridge in Lynchburg. Because all Federal spending needed to be reviewed by the MPO, an amendment to the Transportation Improvement Plan is being brought to the MPO for their consideration and approval. Upon a motion Mr. Kim Payne and seconded by Mr. Jack Hobbs, the resolution was unanimously approved.

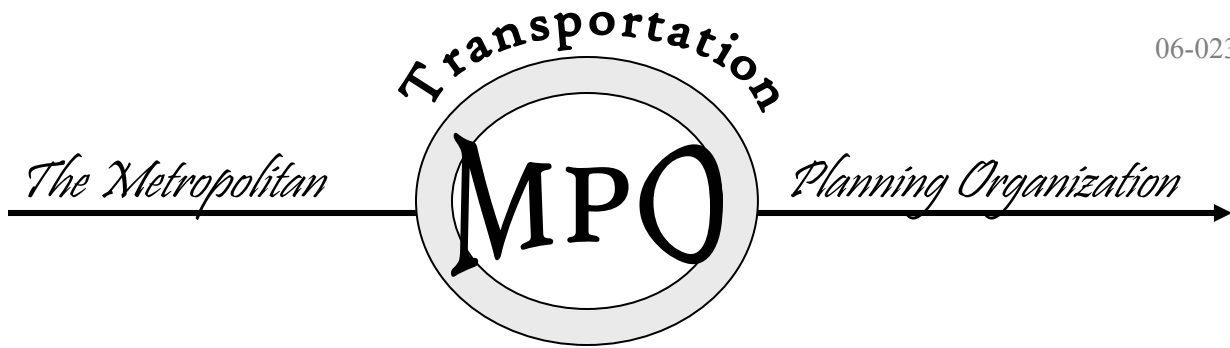
5. MATTERS FROM THE COMMITTEE

Mr. Grigg noted a decrease in allocation funding for VDOT and they would keep maintenance as one of the top priorities. But, that would continue to impact and reduce funding available for new construction projects. He noted that 74% of all of VDOT's resources are Federal and there would likely be no new projects on the horizon in the near future.

Chairman Will Mays asked Delegate Cline if there would be some assurances that revenue intended for transportation would not be transferred away from transportation to the General Fund. Delegate Cline responded that there was a general consensus in the House of Delegates for a constitutional amendment that would lock transportation monies into the transportation trust fund and that this type of legislation would be considered in January. Mr. Payne suggested that the General Assembly keep a consistent program of neither using Transportation funds for General Fund needs nor using General Fund monies for Transportation needs. Mr. Payne noted that use of Federal \$ for transportation causes projects to take longer and incur more expense than projects paid for by state dollars.

6. ADJOURNMENT

The meeting was adjourned. Members attended the Region 2000 Partnership's Strategic Planning presentation.



RESOLUTION OF THE CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION TO AMMEND THE TRANSPORTATION IMPROVEMENT PROGRAM FOR FISCAL YEARS 2006- 2007- 2008

WHEREAS, the Central Virginia Metropolitan Organization adopted the *FY2006- 2008 Transportation Improvement Program* on March 16, 2006; and

WHEREAS, the inclusion of transportation projects in the Transportation Improvement Program is a condition of federal participation in the funding or that project;

WHEREAS, public input has been sought in amending *the FY 2006-2008 Transportation Improvement Program* in accordance with the Title 49 U.S.C. Section 5323(k) and Title 23 U.S.C. Chapter 134;

WHEREAS, this amendment of the *FY 2006-2008 Transportation Improvement Program*, requested by the Virginia Department of Transportation along with the Federal Highway Administration, includes the addition of the following programs and projects: UPC # 81351: Route GR00 - HSIP District wide Guardrail; UPC # 81352: Route RS00 - HSIP District wide Roadside Safety; UPC # 81353: Route R100 - HSIP District wide Roadway Lighting; UPC # 81355: Route RSA0 - HSIP District wide Roadway Safety Assessment; UPC # 81358: Route SI00 - HSIP District wide Shoulder Improvement; UPC # 81360: Route TM00 - HSIP District wide Traffic Markings; UPC # 81362: Route ITTS - HSIP District wide Traffic Signals And ITS; UPC # 81364: Route TS00 - HSIP District wide Traffic Signs; and UPC # 81241: Route 29 – Route 29 Install Traffic Signal and Add Right Turn Lane.

FURTHERMORE, BE IT RESOLVED THAT, the Central Virginia Metropolitan Planning Organization does hereby approve the amendment of the statewide line items detailed above to the *Transportation Improvement Program for Fiscal Year 2006-2007-2008*, as presented.

Upon motion by Councilman _____ duly seconded by Councilman _____, adopted this ____ day of _____ 2007, with ____ of the ____ members of the Central Virginia Metropolitan Planning Organization in attendance.

ATTESTED BY:

CERTIFIED BY:

Gary F. Christie, Secretary
Central Virginia Metropolitan Planning
Organization

Will Mays, Chairman
Central Virginia Metropolitan Planning
Organization

CENTRAL VIRGINIA METROPOLITAN PLANNING ORGANIZATION

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P.O. Box 817
Lynchburg, VA 24505
434-845-3491

UNIFIED PLANNING WORK PROGRAM

FY 2007
(JULY 1, 2006 – JUNE 30, 2007)

APPROVED: April 20, 2006
Amended: January 11, 2007 (draft)

Funding provided by Federal Highway Administration, Federal Transit
Administration, Virginia Department of Transportation,
Department of Rail and Public Transportation and
Central Virginia Metropolitan Planning Organization.

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PROPOSED EXPENDITURES

SECTION I

FHWA, VDOT, CVMPO FUNDED ACTIVITIES

1.00 ADMINISTRATION

1.01 General Administration & Operations

Description: This task includes ongoing activities that ensure proper management and operation of the continuing, comprehensive, and coordinated (3-C) planning process. The objectives of this task are to implement the FY 2007 UPWP throughout the fiscal year; provide all required administrative functions including all accounting, personnel, contract, and office administration; and to support the activities of the CVMPO through preparation of agendas, attendance, and scheduling meetings, reports, minutes, and other duties as needed for the MPO board and subcommittees. Additionally, staff training is a component of this task.

Products: Efficient office operation, accurate financial information, preparation of quarterly reports and billing, as well as the various direct and indirect supporting roles to the MPO.

Additionally, staff training to enhance the transportation planning process, such as attendance at VAPA conferences, GIS conferences, greenways seminars, and other opportunities as identified.

Budget: \$41,083 staff

Completion date: June 2007

1.02 Work Program Administration

Description: To meet the requirements of 23 CFR Part 420 and 23 CFR Part 450, the CVMPO, in cooperation with the Virginia Department of Transportation and the Virginia Department of Rail and Public Transportation, is responsible for the carrying out the Unified Planning Work Program (UPWP). This UPWP describes all regional transportation planning activities anticipated in the CVMPO area between July 1, 2006 and June 30, 2007, which will utilize Federal funding. The UPWP also identifies state and local matching dollars for these Federal planning programs. Development of the FY 2008 UPWP.

Products:

- Administration of and amendments to the FY 2007 UPWP.
- FY 2008 UPWP.

Budget: \$10,228 staff

Completion date: June 2007

2.0 LONG RANGE TRANSPORTATION PLANNING

2.01 Long Range Transportation Plan Updates

Description: This task allows for the review, explanation, and update to any projects on the Central Virginia Long-Range Transportation Plan, Year 2030 in the event that a project needs to be updated before the five year update. This task will also provide for explanations of the plan to interested parties such as MPO Board members or citizens. This task will also allow for the banking of funds for the next update to the Plan.

Products: Public assistance and information, as well as preparation for any updates that are necessary; banking of funds for the next update of the Plan.

Budget: \$42,000 staff

Completion date: June 2007

2.02 Transportation Improvement Program

Description: Maintenance of the FY 2006-08 Transportation Improvement Program (TIP), preparation of TIP amendments, and intergovernmental review of transportation projects. Development of the FY 2007 – 209 Transportation Improvement Program.

Products: Amendments to the current FY 2006-2008 TIP; development of a FY 2007-2009 TIP; TIP amendments, and intergovernmental review of transportation projects.

Budget: \$5,000 staff

Completion date: June 2007

3.0 TECHNICAL ASSISTANCE

3.01 General Technical Assistance (General Development and Comprehensive Planning)

Description: This task allows for Assistance to localities on transportation related activities on an individual basis or MPO basis, as needed. This task includes, but is not limited to providing transportation technical input and resources to the MPO's localities to improve the overall effectiveness and efficiency of the transportation network; assessing the impact of major developments and other significant land use changes on the transportation system; and assisting with the update of local comprehensive plans to ensure land use and other elements are consistent with the statewide transportation plan

and other planning documents; and other duties as requested by VDOT, FHWA, and the MPO, including the participation in the NEPA process for transportation projects.

Development and provision of GIS information for use with transportation projects and planning efforts.

Enhancement and maintenance of the transportation component (MPO) of the Local Government Council's website.

Staff support for grant writing by member jurisdictions, including at least one transportation enhancement program application.

And, finally, for flexible staff time to assist with issues that arise during the fiscal year, as well as short term projects where a locality may need assistance.

Products:

- Development and submittal of at least one enhancement program application;
- Enhanced and maintained transportation component of the Commission website to include project data, aerial photography, transportation studies, meeting information, and related information;
- Updated base, right-of-way, and zoning maps for the Town of Amherst.
- Assistance to localities in the development of transportation priorities for the MPO and region;
- Creation of GIS maps for transportation planning activities and grants.
- Assistance on other transportation related matters;
- Participation in the NEPA process for transportation projects.

Budget: \$13,240 Staff

Completion date: June 2007

3.02 City of Lynchburg Master Transportation Plan Development

Description: This task builds upon the Master Transportation Plan Report completed in June, 2006. Now that the City has a good idea of what some other Transportation Plans contain, they will decide what they want in their Transportation Master Plan. Region 2000 staff will help the City of Lynchburg staff in the creation of their Transportation Master Plan and with the development of project evaluation methods as described in the City of Lynchburg Comprehensive Plan. Region 2000 staff will also help the City of Lynchburg Staff gather data that will fill in information gaps and assist in the planning process.

Products:

- Continued support in the Transportation planning process
- Various evaluation methods that will, among other things, enable the City to prioritize roadway and development projects, evaluate project compatibility with the surrounding area and measure the impact of development projects on the existing infrastructure.
- A data collection report.

Budget: \$30,000 staff

Completion date: Continuing effort with multiple stages; data collection report June 2007

3.03 Bicycle and Pedestrian Program

Description: The CVMPO completed the *Region 2000 Greenways and Blueways Plan* in 2005 and used 2006 to develop a strategic plan to implement goals within the Plan. A primary component of the Greenways and Blueways Plan is increased pedestrian and bicycle connections and movement within the Region 2000 area. In the coming year the staff will work to incorporate the Regional Bicycle Plan within the Greenways and Blueways Plan and focus on those elements within the strategic plan that promote pedestrian and bicycle movement such as public education, plan updates, maintaining a bike/pedestrian committee, preparing planning grants to facilitate corridor plans, and coordinate regional bike/pedestrian activities.

Products:

- Incorporate a Bike/Pedestrian Component into the *Region 2000 Greenways and Blueways Plan* that utilizes the existing Regional Bike Plan
- Incorporate any new Bike/Pedestrian amendments, based on new plans or locality priorities, into the regional plan on an annual basis
- Facilitate a Bike/Pedestrian Committee
- Host and/or have Bike/Pedestrian Committee members attend workshops
- Develop Bike/Pedestrian corridor planning grants
- Develop walkability audits for proposed bike/pedestrian corridors
- Plan a local a Safe Routes To School initiative

Budget: \$6,750 staff

Completion date: June 2007

3.04 Environmental Justice

Description: Ongoing public consultation and public participation provide guidance in transportation planning. Our planning process should be inclusive and work to fairly allocate benefits to concentrations of poverty, minority, disability, limited English proficiency or any other federally protected groups.

In order to ensure compliance and enhancement of Environmental Justice and Title VI regulations the CVMPO will report as required to VDOT's Civil Rights Division regarding the CVMPO's activities and practices and keep track of all Environmental Justice and Title VI issues for all projects in the UPWP.

Additionally, this task will allow for the revision of the CVMPO's public participation policy to ensure compliance with the SAFTEA-LU requirements.

Products:

- Documented Environmental Justice and Title VI response to VDOT's Civil Rights Division, as requested.
- Development of demographic profiles for the CVMPO
- An updated public involvement policy for the CVMPO

Budget: \$4,000 staff

Completion date: June 2007

3.05 VDOT Freight Study Assistance

Description: This task will allow for CVMPO participation in VDOT's freight planning activity. The CVMPO will participate as needed in this effort and will look to increase its participation as information becomes available. At a minimum, the CVMPO will identify and map major freight generators, participate in freight stakeholder outreach activities associated with the Statewide Multimodal Freight Study, and participate in training on freight analysis as provided by TMPD.

Products:

- A major freight generators map with associated background information;
- Attendance at appropriate freight stakeholder outreach activities as they relate to the Statewide Multimodal Freight Study;
- Training on freight analysis.
- Other activities as may be required.

Budget: \$6,000 staff

Completion date: June 2007

3.06 Planning for Elderly, Disabled and Low Income Mobility

Description: Mobility for the elderly, disabled and low income of our region is becoming more and more important. Demographic trends indicated that the recently retired and elderly will represent an increasing proportion of the overall population in future years. Also, the proportion of physically disabled individuals in the region may well increase as the general population ages. Region 2000 employers have often reported that they have not been able to hire low to moderate income workers because these workers did not have adequate, dependable transportation to get to work. These groups often need special consideration when it comes to transportation access and mobility.

Local Government Council staff will develop a report that will provide an overview on services available for three at-risk populations and identify the gaps in services that exist in our region. We will identify organizations and groups working to address needs of these populations and involve them in developing recommendations to address the transportation needs of these populations. This study area is limited to the CVMPO study limits. The report will include:

- A demographic and spatial overview of the region's elderly, disabled, and low income population
- Transportation-related issues and indicators of access, safety, mobility, and demand issues among the elderly and disabled
- Evaluation of trip demands for these groups including major travel destinations, general travel times and trip purposes
- A directory of transportation options and resources available to the elderly, disabled and low income
- General recommendations on how to address elderly and disabled mobility in Region 2000

Products:

- Minutes of a working group of service providers from the three target population and transportation providers.
- Minutes of a regional meeting to receive public comments and input
- Needs Assessment Report

Budget: \$20,000 **Staff**

Completion date: June 2007

3.07 Ambriar

Description: This task is a continuation of the Transportation Study of the Ambriar Community in the Town of Amherst. The objective of this planning effort is to provide the Town of Amherst with a safe and efficient corridor serving the Ambriar Community using access management strategies and safety conscience planning that will promote the coordination between land use and transportation planning.

Products:

- Region 2000 will assemble access management material to be given to the Town of Amherst Planning Commission.
- Present the results of the scenarios to the Planning Commission. The Planning Commission will also be presented with access management information as requested by the Town Manager. Up to two additional scenarios for the development of the area may be identified by the Planning Commission, using the previous scenarios as background data.
- VDOT with Region 2000 assistance will run any additional scenarios. Region 2000 will outline what changes or additions would need to be made to the Comprehensive Plan, Zoning Regulations, Capitol Improvement Plan, etc. to allow the area to develop as desired by the Planning Commission.
- Present the Planning Commission with findings from any new scenarios, the outline of what needs to be changed in the various Town documents as well as inserts with these changes that can be adopted by the Planning Commission and placed into the documents, and a report detailing the entire planning process detailed in this scope of work.

Budget: \$12,000 staff

Completion date: January 2007

3.08 VTrans Support

Description: This task will allow for continued support of the VTrans initiative, including participation in stakeholder outreach activities and providing representation to the VTrans Multimodal Advisory Committee.

Products:

- Participation in VTrans outreach activities as determined by the ongoing process;
- Participation in the VTrans Multimodal Advisory Committee.

Budget: \$2,000 staff

Completion date: June 2007

3.09 Project Management of the Statewide Transportation Planning Grant

Description: This task will allow for continued project management and successful completion of the Regional Action Plan for Coordinated Land Use and Transportation Planning initiative. This is a project funded through the Statewide Transportation Planning Grant Program.

Products:

- A successful conclusion to the effort, including a regional action plan for coordinating land use and transportation with Region 2000.

Budget: \$5,000 staff

Completion date: June 2007

3.10 Amherst County Mapping

Description: Amherst County still maintains its tax maps in paper format. This antiquated system stymies transportation planning activities. An improved map of the County within the MPO area will facilitate updates to the Central Virginia Long Range Transportation Plan, corridor studies, and updates of the transportation element of the County's comprehensive plan.

A plan has been developed to convert these tax maps to a digital format using Geographic Information Systems (GIS) over the course of two fiscal years. During the first year (FY 07), approximately 75% of the MPO area within Amherst County will be digitized. The following year (FY 08) will see the remaining 25% of the MPO area digitized.

The process used to digitize Amherst County's tax parcels will be as follows:

1. **Paper Map Preparation:** The paper tax maps will need to be gathered, scanned to raster format, and georeferenced.
2. **Digitization:** The tax parcels will be digitized from the raster images of the paper tax maps using a "heads-up" digitization process. As the parcels are digitized, they will be attributed with a unique identifier – parcel ID – which will be used to link them to the County's database file.

3. **Data Manipulation:** Maps will be digitized individually and then edge matched and merged together to form an MPO-wide data layer for the area within Amherst County. The parcels will be assigned data fields such as Owner, Address, etc., which will be filled with attribute data from the County's digital records.

Products:

- a. Merged and edge matched parcel polygon shape file created using ESRI ArcGIS 9.x software.
- b. Attribute file attached to the parcel shape file which will include all data the County wishes to include relative to the parcels and currently available in their digital database.

Budget: \$28,000 staff

Completion date: June 2007

VDOT's Transportation and Mobility Planning Division (TMPD), located in the Central Office, will provide statewide oversight, guidance, and support for the federally mandated Metropolitan Transportation Planning and Programming Process. TMPD will provide technical assistance to VDOT Planning Managers, local jurisdictions, regional agencies and various divisions within VDOT, in the development of transportation planning documents for the MPO areas. TMPD will participate in special studies as requested.

FY-07 Funding Available Statewide-\$500,000

SECTION II

FTA, VDRPT, CVMPO FUNDED ACTIVITIES

44.21.00 Program Support and Administration

Description: This task includes ongoing activities that ensure proper management and operation of a continuing, comprehensive, and coordinated (3-C) planning process. The primary objectives of this task are to implement the FY 2006 UPWP throughout the fiscal year; provide all required administrative functions, including all accounting, personnel, contract, and office administration; and to support the activities of the CVMPO through preparation of agendas, attendance and scheduling meetings, reports, minutes, and other duties as needed for the MPO board and subcommittees. This task allows for amendments to the current UPWP and preparation of the FY 2008 UPWP.

Product: Efficient office operation, accurate financial information, preparation of quarterly reports and billing, as well as the various direct and indirect supporting roles to the MPO; amendments to the UPWP; and preparation of the FY 2008 UPWP.

Budget: \$16,000

44.22.00 General Development and Comprehensive Planning

Description: Provide ongoing transit mapping services for GLTC. Specifically, this task will update fixed routes, ADA Para transit Service areas, bus stop locations, and the overlay of demographic data resources. The focus of this task is to continue support of GLTC activities.

Working with a regional human service and transit stakeholder group, staff will undertake research and develop a comprehensive coordinated human service transportation plan. Such plan will provide guidance and direction for stakeholders to effectively coordinate and optimize the human service transportation options offered by human service and transit agencies, reduce redundancy, and increase service in areas that are currently not served, or under served in the region. Such plan is a requirement for several federal funding grants for human service transit services.

Products: Updated fixed routes, ADA Para transit Service areas, and bus stops, as well as overlay maps featuring demographic data. A draft coordinated human services transportation plan for the CVMPO area.

Budget: \$28,653

44.23.01 Long Range Transportation Plan Update

Description: This task allows for the review, explanation, and update to any projects on the Central Virginia Long-Range Transportation Plan, Year 2030 in the event that a project needs to be updated before the five year update. This task will also provide for explanations of the plan to interested parties such as MPO Board members and citizens.

Products: Public Assistance and information, as well as preparation for any updates that are necessary. Continued development of the long range plan.

Budget: \$2,000

44.25.00 Transportation Improvement Program

Description: Maintenance of the FY 2007-09 Transportation Improvement Program (TIP), preparation of TIP amendments, and intergovernmental reviews of transportation projects.

Products: Approved TIP, TIP amendments, and intergovernmental review of transportation projects.

Budget: \$2,000

44.26.04 Environmental Justice

Description: In order to ensure compliance and enhancement of Environmental Justice and Title VI regulations, the CVMPO will report as required to VDOT's Civil Rights Division regarding the CVMPO's activities and practices. Additionally, this item allows for the update of the CVMPO's public involvement process.

Products: Documented Environmental Justice and Title VI responses to VDOT's Civil Rights Division; updated public involvement process.

Budget: \$2,000

44.26.05 Review of Alternatives and Options for the CVMPO for services to commuters

Description: Staff will conduct research on commuter services which will include

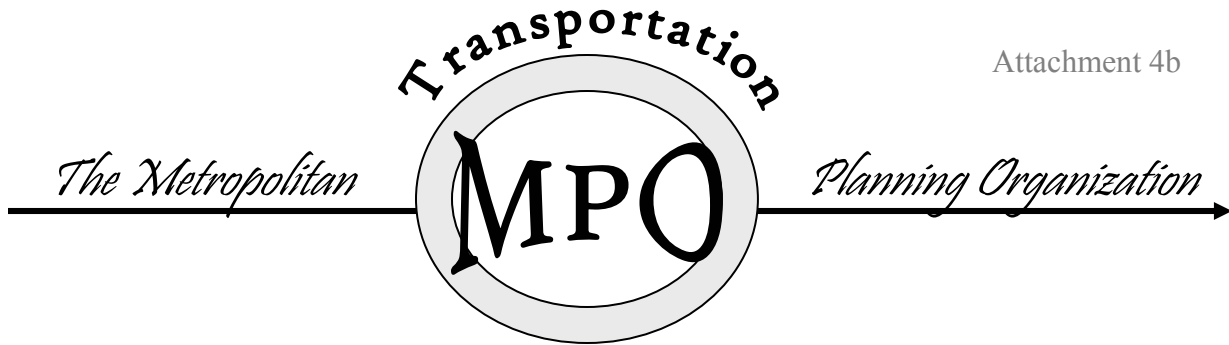
- Outline of services that are being offered to commuters in other areas comparable to Lynchburg
- Surveys and interviews of business community and potential workers who would participate in ridesharing and other commuter service programs
- Surveys and interviews with Social Service Agencies and Organizations whose clients and members would likely participate
- Interviews with businesses who are located outside of the city's bus service routes but who would hire low to moderate income workers from the City if transportation were available. An example of this type of business that we'll be contacting is MailAmerica in Forest.

- Communications and coordination with the Roanoke Alternative Transportation Services program to examine the feasibility to better coordinating and improving commuter services in the Lynchburg area.

Products:

- A report on state of commuter services needs in the CVMPO area
- Survey and interview results and analysis
- Minutes of community organization meetings

Budget: \$21,964



**RESOLUTION AMENDING THE CENTRAL VIRGINIA METROPOLITAN
PLANNING ORGANIZATION UNIFIED PLANNING WORK PROGRAM,
FY '07**

WHEREAS, the staff of the Central Virginia Metropolitan Planning Organization (CVMPO) has prepared an amendment to the CVMPO Unified Planning Work Program, FY '07; and

WHEREAS, the amended Section 44.22.00 of the Work Program provides for an additional work effort to be accomplished, further promoting effective transportation planning practices in the CVMPO area; and

WHEREAS, this additional work effort is the development of a coordinated human services transportation plan, and this plan is needed in order for area communities to be eligible for certain federal grant programs, targeting underserved populations; and

WHEREAS, the Work Program, as amended, has been recommended for approval by the Transportation Technical Committee; and

WHEREAS, the Work Program, as amended, is now before the CVMPO for approval.

THEREFORE, BE IT RESOLVED that the CVMPO does hereby approve the Central Virginia Metropolitan Planning Organization Unified Planning Work Program, FY '07 as amended.

Upon motion by Commissioner _____, duly seconded by Commissioner _____, adopted this ____ day of _____, 2007 with ____ of ____ members of the CVMPO in attendance.

ATTESTED BY: _____
Gary Christie, Secretary
Central Virginia Metropolitan
Organization

CERTIFIED BY: _____
Will Mays, Chairman
Central Virginia Metropolitan
Planning Organization